

Electronics/Mechanical Assembler - Full-Time Position

A Brief Description of Job Duties:

Under direct supervision, performs soldering of components and installation of components, cables and printed wiring assemblies into sheet metal chassis. Must be able to work from assembly drawings and parts lists and enter records into ERP system. Uses tools such as drills, soldering irons, screwdrivers, precision measuring instruments, and other hand held tools. Strictly follow processes and procedures in an AS9100 controlled manufacturing environment. Wears personal protective equipment in accordance with training guidelines. Performs other related duties as needed.

JOB REQUIREMENTS

The applicant MUST have the following qualifications:

- High school diploma or equivalent.
- 3 - 5 years electronics/mechanical assembly experience.
- Ability to follow verbal and written instructions such as blueprints, assembly layouts, and sketches to complete a wide variety of assembly and subassembly tasks.
- Ability to assemble products per specifications, drawings, and work instructions.
- Remove defective parts by dismantling devices.
- Good fine motor skills (some parts are very small).
- Attention to detail and patience.
- Excellent manual dexterity and visual acuity.
- Ability to do repetitive tasks with consistent accuracy and quality.
- Possesses working knowledge of soldering tools.
- Possess a working knowledge of J-STD-001 and IPC-A-610
- Basic math and measuring skills required.
- Must be familiar with electronic components and ESD prevention disciplines.
- Ability to read, write, and speak English well.
- Ability to lift 35 pounds.
- Able to use tools such as soldering irons, screwdrivers, microscope and other handheld tools.
- Able to install components such as switches, transformers, resistor chips, capacitors, relays, transistors and semiconductors on circuit boards.
- Touch up, repair, inspect and clean circuit boards.
- Maintain safe and clean working environment by complying with procedures, rules, and regulations.
- U.S. Citizenship.

Additional Desirable Experiences:

- ERP or MRP experience
- Basic Computer Skills and Experience